(Translation)

## Procedures for attending 2021 Annual General Meeting of Shareholders

Shareholder

**Thai Natural Person Shareholder attending in person**
Required documents:
- Shareholder's ID card

**Juristic Person Shareholder attending in person***
Required documents:
- Registration Form for Authorized Signatory of Juristic Person Shareholder
- A copy of the shareholder's certificate of corporate registration
- A copy of the identity card of the juristic person's representative

**Attending by Proxy***
Required documents:
1. Proxy From B
2. Copy of the Identification of Shareholder
3. Copy of the Identification of Proxy
4. Additional document stated in Attachment

**Appoint the Independent Director***
Required documents:
1. Proxy From B
2. Copy of the Identification of Shareholder
3. Additional document stated in Attachment

Register to Identify your Identity via e-Service Platform

**from April 7, 2021**

**Send Documents to the Company**

1.Submit the soft file to this email: ir@jubileediamond.co.th and

2.Send all documents by post to "Investor Relation" department **within April 20, 2021.**

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2.Send all documents by post to "Investor Relation" department **within April 20, 2021.**

Company checks all submitted information
*If the documents are not correct or complete, the Company will contact the shareholder later.

Company sends Username & Password to registered email address.

on E-AGM date
Log-in from 13.00 pm

(Log-in by the given Username & Password)

START the E-AGM at 14:00 pm.

Company checks all submitted information, and votes as specified in the proxy form on the E-AGM date

***In case of Juristic Person Shareholder attending in person and attending by Proxy, must send all documents to the Company within April 20, 2021 only in order to attend the AGM via e-meeting.**